

ENL 2022 English Literature 1800-Present  
Prof. Erin D. O'Brien

Online Spring 2013

CRN26405

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**Office Hours** *Face to face office hours:* Tuesday 11:30-2:30 pm and Thursday 11:30-1:00 and 2-2:30

*Online/flex office hours (available via email):* Tuesday and Thursday 9:15-9:45 am and Monday and Wednesday 10:30-12:00 and Friday 9-10:00am; 407-582-2496

**Texts:** The Norton Anthology of English Literature Volume s D,E, F

**Prerequisite:** ENC 1101 or ENC 1101H or IDH 1110

Minimum grade of C required if used to satisfy Gordon Rule and general education requirements.

**Course Description/Objectives:** British Literature II is a literary analysis course as well as a writing course. Through Valencia's stated competencies (Value, Think, Act, Communicate), students will continue to learn to write effective prose with an emphasis on reasonable thesis statements and introductions, smooth development of arguments, logical conclusions, appropriate style and diction, and a firm grasp of mechanics and grammar. The focus of the writing will be an examination of the literature of England.

### **Core Competencies:**

Valencia faculty have defined four interrelated competencies (Think, Value, Communicate, ACT) that prepare students to succeed in the world community. These competencies are outlined in the College Catalog. In this course, through lecture and discussion, group work, and other learning activities, you will further develop your mastery of those competencies.

**WITHDRAWAL Policy** Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the established deadline for a particular term will receive a grade of "W." A student is not permitted to withdraw after the withdrawal deadline of **MARCH 22<sup>nd</sup> 2012**. A faculty member MAY withdraw a student up to the beginning of the final exam period for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of "W". Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F". For a complete policy and procedure overview on Valencia Policy 4-07 please go to:

<http://valenciacollege.edu/generalcounsel/policydetail.cfm?RecordID=75>

**Attendance:** In this online class, attendance includes both logging into the course and taking part in weekly discussion forums. **This is not a self-paced course** where you can log in and jump ahead or catch-up by backtracking. Please, plan your schedule to allow for participation and to be sure you do not accidentally miss major assignment dates. **If you fail to login during the first week of classes and complete the introductory postings by January 11, 2013 you will be withdrawn as a NO SHOW.** Thereafter, if a student wishes to withdraw from the course before

the withdrawal deadline, it is his or her responsibility to do so; otherwise, missed assignments earn a zero. In addition, **if a student fails to withdraw from the course, the student's final grade will automatically be an F.**

**Academic Honesty:** *Plagiarism* is the use of others' written work without appropriate citation. *Collusion* is when two or more people collaborate on a work, but only one of those persons puts his or her name on it. If you are caught cheating on any assignment, you will fail this course.

**[Please do not ask for different rules than your classmates have to follow.]**

**Grade Percentages:**

3 Essays	100 points each
Discussion Forums	approximately 300 points
Final Exam	50 points

**The Final Exam must be taken between 4/22 and 4/29 2013**

The final examination in this course is worth 50 points. Any student not completing the examination will receive 0 of those possible points, and this will impact the final average in the course.

**Extra Credit: There will be no extra credit assignments, so please do not ask.**

**Grade Details:**

	+	-	
A	98	95	92
B	88	85	82
C	78	75	72
D	68	65	62
F		50	

*Missing assignments will count as zero.*

Refer to the "Grading Criteria" Handout for additional information on grade standards.

**Papers:** Be aware of deadlines. **Late papers will be accepted up to two days late, but will lose a letter grade *per day*. After two days, they will not be accepted.**

Additional information about papers will be on the assignment sheets and the British Literature Papers Handout.

Do not use general encyclopedia as major research sources. Do not use only web-based sources of information (The databases are an exception to this rule.). *Do not use Wikipedia.*

Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities

Valencia College strives to ensure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with

stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

Resources:

College Catalog –

<http://www.valenciacollege.edu/catalog/> (includes a full description of all VC policies)

Policy Manual - <http://www.valenciacollege.edu/generalcounsel/>

Student Handbook - <http://valenciacollege.edu/studentdev/CampusInformationServices.cfm>

**Changes to the syllabus (calendar of assignments) may be made if necessary, and when possible you will receive the changes in writing. Course policies will not be changed.**

### **Student Conduct and Academic Honesty:**

- Exams, essays, discussions, tests, and homework are considered individual effort; any submissions that are too similar for coincidence will receive no credit.
- Students are responsible for preparing for class by reading pre-assigned readings and completing assignments. Students who are out of town, traveling or away from their computer are still fully responsible for all material and due dates.
- The instructor's phone and email are provided for emergency situations, such as missing an exam, and brief questions about specific assignments. Messages should consist of your name, your class and class time, and a brief message. Questions such as "What did we cover in class?" will not result in a response. Due to the problem of "phone tag", student phone calls will normally not be returned. Emails with specific questions will be answered as soon as possible, usually within 48 hours. Students who need more than a brief response should arrange a meeting with the instructor

### **Expected Student Conduct:**

Valencia College is dedicated not only to the advancement of knowledge and learning but is concerned with the development of responsible personal and social conduct. By enrolling at Valencia College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the faculty to leave the class. Violation of any classroom or Valencia's rules may lead to disciplinary action up to and including expulsion from Valencia. Disciplinary action could include being withdrawn from class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions. You will find the Student Code of Conduct in the current Valencia Student Handbook.

### **Computer/Equipment Use Policy:**

- Use of computers in the Business, IT, and Public Services classrooms at Valencia

College is restricted to those activities designated by the instructor to enhance the class materials. Any other use is strictly forbidden. Inappropriate use includes, but is not limited to:

- Use of computer to send E-mail or access Internet sites not specifically assigned in class.
- Use of computer for job, internship, homework or other activities not assigned in class.
- Modifying any hardware or software system configuration or setting.
- Activities not in accordance with the Valencia Student Code of Conduct
- Use of computers in the Business Students open lab (Bldg. 2, Room 304) is limited to those activities involved with preparing homework or coursework in the IT or Business departments and is subject to the same restriction as listed above.
- Computer use is remotely monitored; any student using computers inappropriately may be subject to dismissal from class or banishment from the lab. Subsequent offense may be sent to the campus administration for further disciplinary action.

### **Students with Disabilities**

Students with disabilities who qualify for academic accommodations must provide a notification from the Office for Students with Disabilities (OSD) and discuss specific needs with the instructor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities. **The East Campus Office is located in Building 5.**

As many factors may affect the development and progress of a class, the instructor reserves the right to alter the schedule as may be required to assure attainment of course objectives.

### **ACADEMIC CORRESPONDENCE**

Even though this course is conducted online, you must remember that this is an English Literature course. Although you may know shortcuts and abbreviations that are part of today's computer culture, your classmates and I will expect to read professional communication. You must adhere to the rules of grammar, punctuation and capitalization for all academic correspondence, including communication with me or group members via email and on the class discussion board. **Your grade depends on it!**

### **Pause before you hit send!**

Please remember that once you send an email, it cannot be unsent; therefore, I encourage you to follow these guidelines before hitting the send button:

1. Proofread the message to be sure it is grammatically correct and properly capitalized.
2. Be sure to use the spellchecker.
3. Consider the tone and audience of your message. For example, if you receive a graded paper that scored less than you expected, give yourself 24 hours to re-

examine the paper, the grading rubric and my comments before you respond. This will prevent embarrassing messages which cannot be unsent.

Poorly written correspondence will be returned unanswered until you correct the grammar, punctuation and capitalization errors. When you email me, please contact me through Blackboard; I generally respond within 24 hours, Monday – Friday.

### **ATLAS Policy**

Although I will usually communicate directly with students via Blackboard course email, I will sometimes need to communicate directly with students through ATLAS; however, I will not make the ATLAS class message board or chat rooms available. My preferred method of communication is Blackboard course email.

### **Blackboard**

The course will be conducted through Blackboard. There you will find instructions for all assignments. Please pay special attention to strict due dates posted within each Learning Unit. You can access the course by going to <http://learn.valenciacollege.edu>; your Blackboard ID and password is the same as your Atlas user ID and PIN number.

### **EMAIL POLICY**

In order to minimize the risk of computer-virus transfers, I will read and answer student e-mail only when the source of that e-mail is a student's Atlas account or sent through Blackboard course email. I will delete, without reading, e-mail from all other sources.

### **GRADING POLICY**

Usually, assignments will be graded within 5 – 7 business days; however, the turnaround time may be slightly longer on longer assignments.

### **Discussion Board Assignments**

I do not give specific feedback on discussion board postings. However, you should be able to review the graded submission recognizing most if not all of the errors using the Discussion Board Checklist that I will refer to when reading these assignments. When grading the assignments, I look at several areas:

1. I check to ensure the assignment was completed by the **due date**. Discussion board postings are not accepted late; consequently, I will only grade the postings that were completed by the due date. For example, if only the initial posting is completed on time, I will grade that posting and assign a percentage of the total points allotted for that component of the assignment. Similarly, if the initial posting is submitted late, I only grade and assign points to the responses to classmate postings. Usually, the initial posting is worth 70% of the total points and the responses are worth 30%.
2. I consider whether or not you followed the **instructions** of the assignment. For example, if the instructions ask for one paragraph, be sure your response is in

- one paragraph because taking all of the questions I ask and creating one comprehensive paragraph strengthens your paragraph writing skills. Following the instructions also means posting the discussion board responses in the appropriate submission box unless instructed otherwise; text attachments will not be read.
3. I look at the **content** for two things: evidence that you read and comprehended the assignment, the literature and evidence of critical thinking. This means that I ensure that all initial postings are unique and include supporting ideas that have not already been used by another student (see the Academic Honesty policy).
  4. I look at the **grammar**. I evaluate the grammar as polished, acceptable, weak or very poor based on the Discussion Board Checklist.
    - a. **polished** means you demonstrated above average writing skills, using a variety of sentence structures and making advanced word and punctuation choices;
    - b. **acceptable** means you demonstrated average college level writing skills;
    - c. **weak** means you showed obvious repetitive problems in your writing but ultimately they do not prevent effective communication;
    - d. and **very poor** means the errors are so frequent that they actually prevent communication of the your ideas.
  5. Finally, I check to ensure you cited all paraphrases, summaries and direct quotations from outside sources, including the reading assignment, according to **current MLA Guidelines**. Failing to do so will automatically cause the initial posting to receive an F.

The grading scale for discussion boards postings is based on simple percentages; for example, if the assignment is worth 30 possible points: 28.5 = 95%, 27 = 90%, 25.5 = 85%, 24 = 80%, etc. The points are adjusted according to the total value of the assignment.

If you want more detailed feedback on a discussion board grade, I will provide that **after** you examine your writing by going over the Discussion Board Checklist and explain to me the problem areas you can identify.

### **Grammar**

Each of you has strengths and weaknesses in some area of your writing; however, the strengths and weaknesses will vary from person to person, so my instruction and recommendations will be made individually. What that means for you is that although I will identify grammar errors in your writing and suggest that you review specific skills or rules of grammar, it will be your responsibility to utilize a grammar handbook or Purdue OWL to complete practice exercises like those you can find at [GrammarBytes](#), or consult with an instructor in the [Writing Center](#). However, if you need additional assistance, please contact me for an appointment.

You can assess your progress in the course by reviewing your scores in My Grades.

